

WONA Board Meeting Minutes 2/11/14
Chairperson Daphna Woolfe – Secretary Jim Reyner

Present: Bill Cope, Barbara Emerson, Chris Giangreco, Susan Norris, Jim Reyner, Marina Tilbury, Valerie Wickersham, & Daphna Woolfe.

Venue: Daphna's home (Dinner at 6:00 p.m., business meeting commenced at 6:35 p.m.)

Agenda (sent by Daphna 2/10/14): Approved as sent.

- 1) Definition of our roles for each position** - Daphna has received three responses to the eight emails she sent to members of the SC that are not officers or chairs of standing committees (i.e., the WONA board), soliciting their continued involvement. Daphna provided work time and requested that duties & responsibilities contained in the By-Laws be revisited. Written (3) and verbal inputs were received. Jim will update the By-laws with the information for board review and approval.
- 2) Confidentiality in meetings – Meeting Structure** – By consensus, items regarding specific member issues (e.g., a safe environment, a truth session) will be handled up front but will not appear in the minutes of the meeting.
- 3) Weekly communication proposal** – Daphna's goal is to issue a Sunday night Nextdoor message each week. Those having items to be covered need to get them to her NLT Saturday.
- 4) Priority setting: To include, but not limited to the following:**
 - **Review and make changes to the By-Laws** – Jim will update the duties & responsibilities section per Agenda Item 1), above, and send to the board before the next meeting (February 16th). There was a consensus that Section 4 “Representative to Outside Bodies” be deleted and the duties of the WONA board be included in the following section.
 - **Election procedure review and rewrite** – Tabled, d/t time constraints.
 - **The use of Roberts Rules of Order in relationship to meetings members** – Tabled, d/t time constraints.
 - **Regular date & time for WONA meetings** – Deleted, redundant.
 - **Committee heads, new and old** – Tabled, d/t time constraints.
 - **Neighborhood Watch, Should it be a separate committee?** – Tabled, d/t time constraints.
 - **Define associate membership for businesses** – Tabled, d/t time constraints.

- **Building relationships with surrounding neighborhoods** – Tabled, d/t time constraints.
 - **Board assistants, co-chairs** – Consensus was not to use the term “co-chair”, but to use either assistant or associate. It was suggested that the chair of a standing committee may delegate an assistant or associate to attend a board meeting in the absence of the chair and to have voice without vote. MSC. Jim will put into By-laws.
 - **Merging Urban Planning and Winchester Ranch Committees** – This was clarified to mean that these two standing committees must closely coordinate their information and actions.
 - **Communications within the board** - No longer an issue.
 - **Communications within WONA** – No longer an issue.
 - **UNSCC liaison** – Daphna will retain this responsibility for now.
 - **P.O. Box for WONA** – Barbara will investigate this.
 - **Donations? Gifts? Membership?** – Tabled, d/t time constraints.
 - **Growing our membership** – Tabled, d/t time constraints.
 - **Block reps. How to increase our numbers** – Tabled; high priority, although no time allotted tonight.
 - **Setting permanent meetings** – Consensus was that, due to upcoming city elections, a general meeting should occur in April and May (March 17 already scheduled, so try for 3rd Monday in April & May), and then meet on odd months.
 - **Specific member issues** – Covered under Agenda Item 2), above.
- 5) **Upcoming City-wide elections, possible panel, questions** – Daphna & Susan are going to related meetings. They expect panel discussions in April or May.
- 6) **Outside meeting attendance, representing WONA** – Tabled, d/t time constraints.
- 7) **Setting our next meeting, next steps** – Sunday, February 16th at 2:00 p.m. at Marina’s was identified as our next meeting date.
- Addition suggested** – Crafting questions for Pete (and getting them to him in advance of his meeting with us) was suggested, if we are to expect answers at the general meeting on 3/17.

The meeting was adjourned at 9:00 p.m.

Respectfully submitted by Jim Reyner, WONA Secretary